**REQUEST FOR ASSOCIATE SUPERVISOR STATUS**

The report of this meeting includes:

1. Evaluation of the applicant’s written materials.

2. An [Appendix 8](http://form.jotform.us/form/51675370150148) (Certification Manual) signed by the Program Manager or designee attesting meeting formal requirements.

3. Summary of the interview (describing the interaction of the applicant with the subcommittee).

4. Evaluation of the following professional competencies: (Certification as an Associate Supervisor requires a "satisfactory" rating in each of these four categories.)

* Supervisory Competence,
* Conceptual Competence,
* Collegial Competence,
* Pastoral competence

5. Clear indication whether request for status granted or denied.

6. Names of subcommittee members.

7. Commission actions – See *ACPE 2016 Certification Manual*, [Associate Supervisor Certification](http://www.manula.com/manuals/acpe/acpe-manuals/2016/en/topic/associate-supervisor-certification).

*Applicants granted Associate Supervisor status may receive no more than two recommendations for further professional development that are concretely related to the applicant’s process of becoming an ACPE Supervisor. Recommendations for further professional development must be satisfactorily addressed by the Associate Supervisor to be certified as ACPE Supervisor.*

*Applicants who are denied their request for Associate Supervisor status may be given recommendations for further professional development to address the deficiencies which the subcommittee sees as preventing certification at this time. Recommendations for further professional development must be satisfactorily addressed by the Associate Supervisor to be certified as ACPE Supervisor.*

**CERTIFICATION COMMISSION REPORT OF COMMISSION ACTION**

**SUPERISORY CANDIDATE: DATE:**

**ADDRESS:**

**REGION:**

**PRESENTER:**

**SUPERVISORY CANDIDATE REQUEST: ASSOCIATE SUPERVISOR**

**COMMISSION ACTION: \_\_\_\_ GRANT \_\_\_\_ DENY**

 **\_\_\_\_ SUSPEND SUPERVISORY CANDIDATE STATUS**

**1. Briefly evaluate the SUPERVISORY candidate’s written materials:**

**2. Summarize the interview:** *(Describe the interaction of the candidate with the subcommittee.)*

**3. Has the SUPERVISORY candidate maintained faith group endorsement? \_\_\_\_ Yes \_\_\_\_No**

**4. Evaluate the following professional competencies:**

**4.1. Supervisory Competence**: \_\_\_\_\_ **Satisfactory** \_\_\_\_\_ **Unsatisfactory**

Demonstrated ability to plan and implement a program of CPE and effectively assist students in meeting the objectives and expected outcomes of CPE:

* 408.1 demonstrates a broadly understood and applied pastoral identity which is congruent with one’s pastoral practice **\_\_\_ Met \_\_\_Unmet**
* 408.2 demonstrates the ability to supervise student learning in individual and group **\_\_ Met \_\_Unmet**
* 408.3 demonstrates the ability to plan, organize and implement a unit of CPE Level I/Level II **\_\_\_ Met \_\_Unmet**
* 408.4 demonstrates the ability to implement one’s theory of supervision **\_\_\_\_ Met \_\_\_Unmet**
* 408.5 critiques one’s supervisory methodology based on feedback. **\_\_\_\_ Met \_\_\_Unmet**
* 408.6 demonstrates the development of an effective supervisory relationship **\_\_\_\_ Met \_\_\_Unmet**

**4.2. Conceptual Competence:** \_\_\_\_\_ **Satisfactory** \_\_\_\_\_ **Unsatisfactory**

Demonstrated ability to articulate supervisory work with specificity, bringing theoretical perspectives to supervisory events and exemplifying preferred theory through references to supervisory functioning:

* **409.1 is familiar with diverse conceptual frameworks in pastoral theology, personality theory, learning theory, group process theory, cultural anthropology, social organization, and change.**

**\_\_\_\_ Met \_\_\_Unmet**

* **409.2** is able to articulate and integrate one’s theory, skill and art of supervision.**\_\_\_\_ Met \_\_\_Unmet**
* **409.3** the ACPE standards and the history of CPE. **\_\_\_\_ Met \_\_\_Unmet**
* **409.4 is able to affirm and/or modify one’s supervision in response to self-reflection, self-evaluation and the consultation of one’s supervisors, peers and students\_\_\_\_ Met \_\_\_Unmet**

**4.3. PASTORAL COMPETENCE: \_\_\_\_\_ Satisfactory \_\_\_\_\_ Unsatisfactory**

Continues to demonstrate pastoral competence as defined in Standard 410/404. Demonstrates:

* **404.1 personal integrity and pastoral identity. \_\_\_\_ Met \_\_\_Unmet**
* **404.2 emotional and spiritual maturity. \_\_\_\_ Met \_\_\_Unmet**
* **404.3 ability to form meaningful pastoral relationships**. **\_\_\_\_ Met \_\_\_Unmet**
* **404.4 ability to self-supervise own on-going practice \_\_\_\_ Met \_\_\_Unmet**
* **404.5 ability to refine one's professional identity as a clinical pastoral educator.\_\_\_\_ Met \_\_\_Unmet**
* **404.6 ability to explicate how one's personal history and culture affects professional and personal**

**identity, pastoral practice, the supervisory relationship and student learning.\_\_\_\_ Met \_\_\_Unmet**

**4.4. Collegial Competence**: \_\_\_\_\_ **Satisfactory** \_\_\_\_\_ **Unsatisfactory**

Demonstrated capacity and motivation to use peer relationships regularly for consultation, support, clarification, and challenge in practice and development of the art of supervision.

* 408.7 demonstrates collegial competence. **\_\_\_\_ Met \_\_\_Unmet**

**5. Further address ItemS IN #4 as needed.**

**6.** S***uspend*** the Supervisory Candidate status if Supervisory Candidate-level competencies are clearly being unmet and/or if the students are being harmed. If such action is being considered, the committee ***must***confer with the Certification Commission Chair prior to making a decision.

 6.1. Reason(s) for taking such action:

 6.2. List the competency concerns to be addressed and the materials to be included

**7. Recommendations for further professional development:**

**8. Exceptional Appearance:**

Candidate excelled in their appearance before the Commission subcommittee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**SUBCOMMITTEE MEMBERS:**

**1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 5.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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Name: (Certification Chair):