ACPE ACCREDITATION COMMISSION

REGIONAL **REVIEWER REPORT TO ADD SUPERVISORY CPE**

**Submission Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Region**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Accredited Member*:* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Supervisors: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Evaluation of Materials:**

1. Check List: Material Submitted

\_\_\_\_\_ 1.1 Copy of Provisional Letter

\_\_\_\_\_ 1.2. Accreditation Review Request and Face Sheet”([*2016 Accreditation Manual, Appendix 3*](https://acpeincatl-my.sharepoint.com/personal/marc_acpe_edu/Documents/2016%20Appendices%20for%20Website/Accreditation%20Links/APPENDIX%203.pdf)*)*

\_\_\_\_\_ 1.3. Written request to add supervisory CPE

\_\_\_\_\_ 1.4. Rationale for this new program

\_\_\_\_\_ 1.5. Congruence of proposal with mission/goals of the Accredited Member Center

\_\_\_\_\_ 1.6. Summary of Accreditation History of CPE at Accredited Member Center

\_\_\_\_\_ 1.7. Survey of prospective student enrollment

\_\_\_\_\_ 1.8. Provision for additional faculty, financial and support resources

\_\_\_\_\_ 1.9. Complete CPE Supervisory Student Handbook/Sections of master Student Handbook

\_\_\_\_\_ 1.10. Compliance of Student Handbook and other materials with ACPE standards

\_\_\_\_\_ 1.11. Detailed curriculum in compliance with Standards and Certification Manual

\_\_\_\_\_ 1.12. Specific Manual(s) for any Clinical Placement(s)/Educational Placement(s)

\_\_\_\_\_ 1.13. copy of Clinical Placement Agreements

\_\_\_\_\_ 1.14. copy of Educational Placement Agreements

\_\_\_\_\_ 1.15. Copy of Supervisory Student agreement(s)/contract template(s)

\_\_\_\_\_ 1.16. delineation of Supervisory Involvement of Training Supervisor

\_\_\_\_\_1.17. delineation of administrative/educational mechanisms by which the Supervisory Education Student is related to the Accredited Center and the Training Supervisor(s)

\_\_\_\_\_ 1.18.information about benefits, stipend, responsibilities, etc.

2. Summarize Request for Addition of Supervisory CPE

3. Evaluate Supervisory Program contract(s) for compliance

4. Evaluate the Supervisory Handbook or Section in the Master Handbook for compliance.

5. Evaluate the Supervisor CPE Curriculum for compliance

6. Identify requests for additional information from center.

7. Describe Center’s response to request for additional information.

8. Include additional critique and/or recommendations.

9. Provide regional committee recommendation:

9.1. Add Supervisory CPE with or without recommendations or notations, or

9.2. Deny request to add Supervisory CPE.

**Reviewer(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_