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**LandMark GSI**

**OTC Form 901**

**Delivered: 12/3/2021**

**Version History**

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| --- | --- | --- | --- |
| **Version #** | **Date** | **Revised By** | **Reason for change** |
| **1.00** | **12/3/2021** | **Mark Piller** | * **Initial Version** |
| **1.01** | **3/2/2022** | **Mark Piller** | * **Review** |
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# Purpose

The purpose of this document is to document what sections will print/not print based on parameters that can be set up. This will grow to include fields printing and other information on the report as versions of the document are expanded.

# Brief Report Description

This report is printed for business accounts..

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# Parameters

These are the parameters that affect the printing of sections on the report. When the parameter is not in the parameters table there is a default. In the case of this report there are no parameters that cause sections to print or not.

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## Use OTC SQFT method

* Although not a parameter this is used to determine if several of the sections will print. Generally, 95-100% of the account are not using this. (In many counties there are no records using this method)

Graphical user interface

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## PRINTTOTALS

Default - True

**What will not print if set to false**

* Part 2 highlight items will not print if set to false. For this item to print the parameters PRINTALLPAGES and PRINTTOTALS will need to be set to TRUE.

Graphical user interface, application

Description automatically generated

* The highlighted fields will not print if set to false.

Table

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## INCSCHEDULE

Default – True

**What will not print if set to false**

* The schedule items of the personal property account. For this section to print the parameters PRINTALLPAGES and INCSCHEDULE will need to be set to TRUE, there will need to be schedule items on the account, and not using the OTC SQFT method.

Table

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## INCLINKEDITEMS

Default – False

**What WILL print if set to true**

* Be default the linked account information will not print unless the parameter is set up on the report and set to True.

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## INCINVENTORY

Default - True

This parameter determines what prints on a couple fields for inventory.

Graphical user interface, table

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If false, the values will be 0 for each of these.

### Average Inventory

If true and not using the OTC SQFT method, then the inventory amount will be used + schedule items where the 901 section type is 11. [See the section on the Part 2 Values for this.](#_NOT_Using_OTC)

Graphical user interface, application

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If true and using the OTC SQFT method, then the inventory on the calculation will be used.

Graphical user interface

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### Freeport Exemption

It true and the freeport year is the same as the assessment year in the county information table this will be the freeport amount on the schedule information.

Graphical user interface, application

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## INCADDDELETE

Default – True

**What will not print if set to false**

* The second page of the personal property account. For this section to print the parameters PRINTALLPAGES and INCADDDELETE will need to be set to TRUE.

Table

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## INC904

Default - False

* The 904-A Schedule 3-A form. In order for this section to print the parameters PRINTALLPAGES and INC904A will need to be set to TRUE and the OTC SQFT method is being used OR no schedule items on the account OR parameter INC904 is set to True.

Graphical user interface, table

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## INCSIGPG

Default – True

**What will not print if set to false**

* The signature page. In order for this section to print the parameters PRINTALLPAGES and INCSIGPG will need to be set to TRUE and not using the OTC SQFT method.

Graphical user interface, text, application

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## PRINTALLPAGES

Default - True

**What will not print if set to false**

* Part 2 highlight items will not print if set to false. For these items to print the parameters PRINTALLPAGES and PRINTTOTALS will need to be set to TRUE.

Graphical user interface, application

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* The highlighted fields will not print if set to false.

Graphical user interface, table

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* The second page of the personal property account. For this section to print the parameters PRINTALLPAGES and INCADDDELETE will need to be set to TRUE.

Table

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* The schedule items of the personal property account. For this section to print the parameters PRINTALLPAGES and INCSCHEDULE will need to be set to TRUE, there will need to be schedule items on the account, and not using the OTC SQFT method.
* The schedule items of the personal property account. For this section to print the parameters PRINTALLPAGES and INCSCHEDULE will need to be set to TRUE, there will need to be schedule items on the account, and not using the OTC SQFT method.
* The schedule items of the personal property account. For this section to print the parameters PRINTALLPAGES and INCSCHEDULE will need to be set to TRUE, there will need to be schedule items on the account, and not using the OTC SQFT method.

Table

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* The 904-A Schedule 3-A form. In order for this section to print the parameters PRINTALLPAGES and INC904A will need to be set to TRUE and the OTC SQFT method is being used OR no schedule items on the account OR parameter INC904 is set to True.

Graphical user interface, table

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* The signature page. In order for this section to print the parameters PRINTALLPAGES and INCSIGPG will need to be set to TRUE and not using the OTC SQFT method.

Graphical user interface, text, application

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## BEGPRINTTOTALS

Default – True

**What will not print if set to false**

* The beginning total original cost or RCN column.

Table

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## INC904A

Default – True

**What will not print if set to false**

* The 904-A Schedule 3-A form. In order for this section to print the parameters PRINTALLPAGES and INC904A will need to be set to TRUE and the OTC SQFT method is being used OR no schedule items on the account OR parameter INC904 is set to True.

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# Information

## Part 2 fields

### NOT Using OTC SQFT Method

The records are schedule items that are not linked to another account. (5 year exempt)

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The schedule items will print in the rows based on the setup of the code. This will be the sum of the rows that fall within the row.

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1 will be in the Leasehold Improvement…, 2 Furniture and Fixtures., 3 Electronics..., etc.

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Description automatically generated with medium confidence

Graphical user interface, application

Description automatically generated

The assessed value will be the reconciled amount \* assessment rate

### Using OTC SQFT Method

All rows will be 0 except Furniture and Fixtures… which will come from the field below.

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## Schedule Information

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Year will be the depreciation year if there is otherwise year acquired

Age will be Assessment year in county information table – {Year}

If item is trended, then this is based on the age of the item and value in the table. If not trended this will be 1.

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The % good will be based on the value for the recovery table being used and the age of item.

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Obsolesce is on the report now as of Oct 2023.

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## Linked Items

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* The detail of the schedule items is the same as the [schedule information](#_Schedule_Information).

# Examples

 