Contents

[Weekly Changes Nov 14,2022 1](#_Toc119310668)

[Reports 1](#_Toc119310669)

[Assessment File 2](#_Toc119310670)

[Residential Appraisal 3](#_Toc119310671)

[Commercial Buildings 3](#_Toc119310672)

[County Information Table 3](#_Toc119310673)

[Document Linked Table 4](#_Toc119310674)

[Map Analyzer 4](#_Toc119310675)

[Districts File 4](#_Toc119310676)

[Sales 4](#_Toc119310677)

# Weekly Changes Nov 14,2022

## Reports

* Nov 14th The OTC forms printed through LandMark have been modified for this year’s changes.
* Nov 8th The new editable forms can be downloaded. Select System – Update System – Update OTC Forms.
* Oct 3rd – The top taxpayer report has an option to combine/not combine related name ids. There is a related id in the name file that is used in the report. There have been several times where incorrect names are linked together causing the report to deviate from what is expected. This option if unchecked will only use the name and not use the related name id. The last option selected will be saved for each workstation. On initial run this will be checked to match what the report was currently doing.

Graphical user interface, application

Description automatically generated

* Oct 3rd On 926P if the 5-year exempt are on multiple accounts then they will print on the report where before only the first linked account would.
* Oct 17th The verification letter was not printing for exempt property class accounts. This will print now.
* Oct 10th The VI parcel Count and VI Parcel Subd Count will not include fractional ownership accounts.

Graphical user interface, text, application

Description automatically generated

## Assessment File

* Nov 1st There is the option to have the VI area separated from neighborhood table. By default this will not be checked and no change to data entry is made.

There is a new option in the county information table to indicate that you can edit the appraisal zone on a given parcel.

Graphical user interface, application

Description automatically generated

 If checked the appraisal zone in the parcel file is editable and is not tied to the neighborhood table.  If the appraisal zone is blank and you tab/change the nbhd the default value will be from the neighborhood, however if there is already a value in the appraisal zone it will not change.  All other forms/functions/reports using the appraisal zone are using the value of the appraisal zone from the parcel file.

Graphical user interface, application

Description automatically generated

* Oct 12th When splitting commercial properties and if moving outbuildings that were not tied to a building they would not move. This has been corrected.
* Oct 12th When splitting parcels, the images will go to the newly created appraisal card instead of just to the account and not the card.

## Residential Appraisal

* Oct 31st – Now when tabbing through type and quality the fixture count will calculate if set in the count information table. Prior the user would have to tab through the baths field for this to calculate.

Graphical user interface, application

Description automatically generated

* Nov 7th When going to the subdivision table you will be taken to the subdivision you are working with.
* Nov 14th With the townhome and duplex building types the modifier is no longer necessary and not editable.

## Commercial Buildings

* Oct 17th When deleted a commercial building the sketch information will delete.

## County Information Table

* Sep 26th There is now the option to view the edits in the County Information table.

Graphical user interface, application

Description automatically generated

## Document Linked Table

* Sep 26th The option to import documents from the linked document file will work.

Graphical user interface, application

Description automatically generated

## Map Analyzer

* Sep 26th Index saving from Map Analyzer was not saving the record

## Districts File

* Oct 10th Edits to the rates were not being tracked in the edit log. They are being tracked now.

## Sales

* Sep 26th On the OTC sale extract if the sale date and filing date occur in a different year they will not be included in the extract. (If filing date is blank then it will be included with the sale year)

Graphical user interface, text, application, chat or text message

Description automatically generated