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# Weekly Changes Nov 13,2023

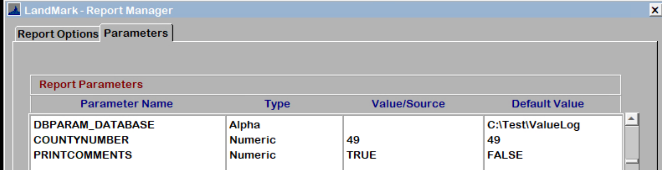
## Personal Property

* Nov 13th – The personal property trend table is available. This will be loaded when process pending is done.
  + If you have already run process pending you will get the error message there is a trend table mismatch when you enter the personal property appraisal file.

[Updating Personal Property Trend Table - Personal Property Appraisal File - 1 (manula.com)](https://www.manula.com/manuals/landmark-gsi/personal-property-appraisal-file/1/en/topic/updating-personal-property)

## Assessment

* Oct 26th – There is a parameter where the notes for the value change report will be included on the report.



* Nov 6th – When importing in field cards as the field cards and photos are imported they will be moved the processed folder in the same file structure. This is being done in case connection is lost in the middle of the import. In this case the process would continue and have blank review sheets.
  + If you get disconnected generally you would get disconnected from LandMark as well. You will be asked to retry if the files to import can be found the process will continue. If you select retry and the import files can’t be found, you will receive the second message. Under this scenario you would import the cards again and the process would start at the card the process was on.

A screenshot of a computer

Description automatically generated

A screen shot of a computer error

Description automatically generated

Before Processing

A screenshot of a computer

Description automatically generated

After Processing – The PDF of the reviews sheets are in the Processed folder. Photos would work the same way.

A close up of a computer screen

Description automatically generated

* Nov 6th – When doing user defined imports when the values are locked a value change log would not be created. This has been corrected. The run id will be in the data field in addition to just the notes.

A screenshot of a computer

Description automatically generated

A screenshot of a computer

Description automatically generated

## Appraisal Files

* Oct 26th There is the option to find by situs in the residential, commercial, and personal property file. If you are in the residential file and select an address where the appraisal is a commercial record, you will be taken to the commercial file. The other files work the same way.

A screenshot of a computer

Description automatically generated

## Residential Appraisal

* Nov 6th – The roof type is entered as a number vs the type of roof. The review sheet has been edited to reflect this as well.

A screenshot of a computer

Description automatically generated

## Sales

* Oct 30th – When using a qualification code requiring a note (example is 21) and using a predefined note you had to select the code twice due to getting the message that a note is required. This has been corrected.

A screenshot of a computer

Description automatically generated

A screen shot of a computer

Description automatically generated

* Nov 13th – There is the option to have tasks automatically created when the exemptions or freeze are removed due to sale entry. The tasks need to be created and then entered on the county information table. In the case of counties using Just Appraised these tasks will be created nightly at 6:30 others are automatically created. If using Just Appraised and you want them created hourly, we can do this.

A screenshot of a computer screen

Description automatically generated

## HUD Tag Number

* Oct 30th – The HUD tag number is 20 characters now instead of 9 to accommodate larger tag numbers. This is on the residential and personal property appraisal file and the mobile home transfer module.

A screenshot of a computer

Description automatically generated

## County Information

* Nov 13th – There are options to create a task when removing homestead and freeze from the sales. The task has to be created before adding to the county information table. The link has information on how to create these. [Creating and Assigning a Task - Assessment File - 1 (manula.com)](https://www.manula.com/manuals/landmark-gsi/assessment-manual/1/en/topic/creating-a-task)

A screenshot of a computer

Description automatically generated

## Corrections

* Oct 30th – When using proration date on correction an unrecognizable date would show up. This has been corrected.

A screenshot of a computer

Description automatically generated

* Nov 6th – When making a clerical error you can change the tax area. The report was modified to fill in this information. Prior to this a tax area change could not be done through a clerical error.

## Appraisal Manual

* Nov 13th – The menu options Download Manual and Import Table have been taken off the menu. They worked when Marshall and Swift was being used but not any longer.

## Edit History/Edit Log

* Nov 13th – Browsing will work. This will allow to see different dates a record was created. To see the details, you will have to click on the row.
* Nov 13th – The report menu option and data export will function now.

## Reports

### Review Sheet

* Oct 30th – The situs will have enclosed with boxes.

A close-up of a address

Description automatically generated

* Nov 6th – The roof type will be numeric for residential accounts. (The options also display in number. The data entry in the residential file has been changed to reflect tis as well.

A screenshot of a document

Description automatically generated

### Top Taxpayer

* Oct 30th – When printing the account listing the tax area will be included on the report.

A screenshot of a computer

Description automatically generated

### 926

* Oct 23rd – Will print from datasets.

### TIF Reports

* Oct 23rd – Reports printed in the TIF file will not include deleted records. (TIF List, TIF Report, and TIF Yearly Summary)

### Tax Area Reports

* Oct 30th – Reports printed in the tax area file will not include deleted records. (Tax Area List and Tax Area Report)