Audit Trail

**{#templaterConfig}{#subject}{#object}{name}{/object}{/subject}{/templaterConfig}**

|  |  |
| --- | --- |
| **Identifier:** | {#templaterConfig}{#subject}{#object}{#referenceNumbe  r}{referenceNumber}  {/referenceNumber}{^referenceNumber}N/A{/referenceNumber}{/object}{/subject}{/templaterConfig} |
| **Version:** | {#templaterConfig}{#subject}{#object  }{version}{/object}{/subject}{/templaterConfig} |
| **Last Modified Date:** | {#templaterConfig}{#subject}{#object}  {checkinDate}{/object}{/subject}{/templaterConfig} |
|  |  |

**NOTICE** : This document CONTAINS CONFIDENTIAL INFORMATION which should not be disclosed to persons other than employees authorized by the nature of their duties, to receive this information, or to authorized individuals or organizations, in accordance with current policy regarding the dissemination of company information

{#objects}{#object}

|  |
| --- |
| {name} |

|  |  |  |  |
| --- | --- | --- | --- |
| Process Owner | {#roles}{#accountable}{#target}{name}{/target}{/accountable}{/roles} | | |
| Process Goal | {goal} | | |
| Reference Number | {referenceNumber} | | |
| Version | {version} | | |
| Creation Date | {creationDate} | | |
| Last Modified | {modificationDate} | | |
| Publication Date | {checkinDate} | **Published By** | {#checkinBy}{name}{/checkinBy} |

|  |  |  |  |
| --- | --- | --- | --- |
| Revision History | | | |
| Version | **Publication Date** | **Published By** | **Comment** |
| {#versions}{version} | {checkinDate} | {#checkinBy}{name}{/checkinBy} | {checkinComment}{/versions} |

## 1.0 Process Description

{#hasDescription}@@richTextDescription[width:300]:{nodeId}@@

{/hasDescription}{^hasDescription}*None defined*{/hasDescription}

## 2.0 Responsibility Assignment / RACI Matrix

The following is a list of the activities (tasks and subprocesses) and process as well as any roles and/or assets associated to them combined with their RACI assignment.

**R**: Responsible, **A**: Accountable, **S**u: Support, **C**: Consulted, **I**: Informed

N.B. The skipping of sequence numbers is intentional.

**Process / Subprocess: {name}**

@@rasciMatrix@@

## 3.0 Related Associations

|  |  |
| --- | --- |
| Roles | *{#roles}{#target}{name}; {/target}{/roles}{^roles} - {/roles}* |
| Org Units | *{#orgUnits}{#target}{name}; {/target}{/orgUnits}{^orgUnits} - {/orgUnits}* |
| Documents | *{#documents}{#target}{name}; {/target}{/documents}{^documents} - {/documents}* |
| Assets | *{#assets}{#target}{name}; {/target}{/assets}{^assets} - {/assets}* |

## 4.0 Procedure{/object}{#nodes}

**{sequenceNumber} {name}**

{#hasDescription}@@richTextDescription[width:100]:{nodeId}@@

{/hasDescription}{^hasDescription}*None defined*{/hasDescription}

{/nodes}{/objects}